



Universidade Federal
de São João del-Rei

International Student Guide



Apoio:





Summary

- > Introduction
- > Before Mobility
 - About ASSIN
 - How to Apply
 - Procedures after acceptance
 - Visa
 - CPF (Cadastro de Pessoa Física)
 - RNE (Foreigners National Register)
 - Enrollment/ Course Validation
 - Health Insurance
- > UFSJ's Infrastructure
 - Library
 - University Caffeteria
 - Student Housing
- > Living in São João del-Rei
 - About the city
 - Life Costs
 - Culture and Leisure
- > End of Mobility
 - Procedures for leaving the university
- > Access to São João del Rei
- > Useful Phones Numbers

Introduction

The Federal University of São João del-Rei (UFSJ) was installed on April 21, 1987 as the Fundação de Ensino Superior de São João del-Rei (FUNREI). In the year of 2002 it was transformed into University. It currently has about 12,000 students, 845 teachers and 56 undergraduate and 27 graduate courses.

The Institutional Pedagogical Plan privileges, among other factors, the valorization of undergraduate education, the articulation between teaching, research and extension, the promotion of the inclusion and permanence of students in need or with special needs.

The UFSJ, which has its headquarters in the city of São João del-Rei, has three campuses: Santo Antônio, Dom Bosco and Campus Tancredo Neves. It also has units in Divinópolis, Alto Paraopeba region and Sete Lagoas, located in the state of Minas Gerais

About the Office for International Affaris

Created in 2004, the UFSJ's office for international affairs mission is to promote the international insertion, consolidation and expansion of the UFSJ in the global scenario, in the shared construction of scientific and cultural knowledge.

It has international agreements with the following countries: Argentina, Austria, Canada, Chile, Colombia, Korea, Cuba, Spain, the United States, France, Holland, England, Ireland, Italy, Mexico, Mozambique and Portugal - with a total of 54 agreements .

It receives students from the United States, East Timor, Portugal, Colombia, Paraguay and Mexico every year.

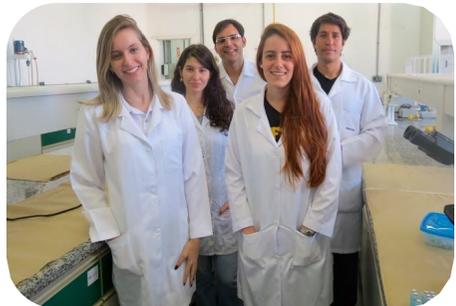
The University believes that the internationalization of the institution is extremely important so that the students can have contact with totally different cultures from which they are used to. Promoting a growth and of the individual.

Before the Mobility Program

- How to apply?

To participate in a mobility program, your university must have an agreement with UFSJ and you must go through the selection process, and then carry out the following UFSJ procedures:

- Sending the Letter of Recommendation
- Submission of the Cover Letter
- Transmission of translated school records
- Letter of Acceptance (issued by UFSJ)



Procedures after acceptance

After the student has received the acceptance letter from UFSJ, the preparation of the documents necessary for the international student to reside and study in Brazil begins.

- **Visa:** with the acceptance letter in hand, the candidate must go to the Brazilian Consulate in his country of origin and apply for the visa; type required by the Brazilian government is VITEM IV - which allows it to study in Brazil.
- **CPF (personal registration):** this document is also issued by the Brazilian Consulate and allows the exchange student to open accounts in Brazilian banks, it is necessary for the registration at the university and also for the purchase of mobile phone chips.

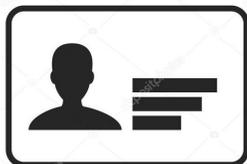
Procedures after acceptance

- **RNE (Foreigners National Register):**

This document acts as an official foreign student ID equivalent to the passport.

Thus the exchange student can keep the passport in a safe place, thus avoiding losses and greater complications during the period of exchange. The emission is made by the Brazilian Federal Police, with the nearest unit located in the city of Juiz de Fora.

The cost to issue this document is about R \$ 411.00. The university offers a car with a driver to take students to the nearest venue.



Procedures after acceptance

- **Enrollment:** A meeting will be scheduled with the student with one of the ASSIN employees to enroll in the university. Upon completion of the registration, the foreign student will have the right to issue the university student's card

- **Course Validation:** With the activity plan that was written by the candidate during the selective process of the program in hand, a meeting will be scheduled with the coordinator of the course chosen to confirm the grade of classes, making or not necessary changes.

Procedures after acceptance

- Health Insurance: students must contract international health insurance with a minimum hospitalization coverage of US \$ 100,000.00 or equivalent, legal assistance, emergency transportation and repatriation of mortal remains in case of death.



Hospital Nossa Sra. Das Mercês



UFSJ's Infrastructure

- **Library:** All campuses in the university have a library.

-**Restaurant University:** to use the restaurant the student must necessarily have the student's license issued by the university. The value of meals is R\$ 2,75.

- **Student Housing:** is offered free of charge upon previous agreement with partner university.



University Caffeteria—
Campus Tancredo Neves



Campus Alto Paraopeba Library



Campus Alto Paraopeba—CAP



Campus Centro Oeste —CCO



Campus Dom Bosco—CDB



Campus Sete Lagoas—CSL



Campus Tancredo Neves—Ctan



Campus Santo Antônio—CSA

Living in São João del Rei

History

- Dated 1704
- Stage of important political movements.
- Exploration of precious stones

- About the City

- Approximate population of 90 thousand inhabitants.
- Its stone bridges and its houses of the 18th century preserve its history and culture
- Safe City with low cost of living is ideal for hosting college students.
- Located in a valley surrounded by mountains, it is a suitable place for ecotourism.
- City of Music and Bells, characterized by rich intangible heritage was elected Brazilian capital of culture.



Living in São João del Rei

- Monthly Life Costs:

Item	Reais	Dólar
Student Republic	R\$300,00 - R\$400,00	\$80,00 - \$110,00
Family House	R\$500,00- R\$600,00	\$135,00 - \$160,00
Student Housing	Free of costs (upon previous agreement with partner university)	
University Caffeteria (monthly)	\$80,00	\$20,00
Transportation (2 bus tickets per day—during a month)	\$120,00	\$35,00
Average price (restaurants outside UFSJ's campuses)	R\$10,00- R\$20,00	\$2,50 - \$5,00



Living in São João del Rei

Culture and Leisure: As a historical city, São João del Rei has some museums that tell the history of the formation of the city, exploration of the precious stones of the region and important records in the history of art in Brazil. As for example, the presence of works of the artist Aleijadinho (1730-1814), who spread the Rococo and Baroque style.

The train ride between the cities of São João del Rei and Tiradentes is an option to enjoy the natural



Trem Maria Fumaça

landscape of the mountains.

Besides the streets and alleys that reveal the age of the city, the cultural scene is bustling. With the University's encouragement, cultural events take place throughout the year. One of the great mo-

Living in São João del Rei

ments of this support of the institution is the Cultural Winter, which takes place during the holidays of July. The event brings in addition to musical attractions from all over the country, carries out workshops and artistic interventions.



Museu Regional de SJDR

Some museums:

- Railroad Museum: Exhibition of old pieces used in trains, photos and documents of the time of inauguration of the station in the city.
- Regional Museum of São João del Rei: it is one of the most complete museums, installed in an old house of the time, with furniture and works of art from the 18th and 19th centuries.
- Museum of Sacred Art: it gathers numerous religious images that were part of the decoration of the churches of the city.

End of the Mobility Program

- Each mobility program has some guidelines and rules to be followed for the student's removal from the University. At the end of the exchange program a meeting will be scheduled at the International Affairs Office so that the last details are resolved and all legal procedures are carried out.



Access to São João del Rei

Distance from the main capitals:

São João del Rei—Belo Horizonte: 190 km

São João del Rei—São Paulo: 470km

São João del Rei—Rio de Janeiro: 340 km

Access to the city is made mostly by federal and state highways.



Minas Gerais State



Location of São João del Rei within the state

Useful Phone Numbers/ Addresses

- ASSIN (Office for international affairs) - Phone: +55 32 3379-5812—Adr: Praça Frei Orlando, 170 - Centro—Campus Santo Antônio
- DICON (Division of Academic Monitoring and Control): Phone: +55 (32) 3379-5457
 - Police: 190
 - Firefighters: 192
 - Emergency: 193
- Bus Station Phone: +55 (32) 3373-4700—Adr: Rua Coronel Antônio Maria Claret da Silva—Bairro: Fábricas
- Federal Police in Juiz de Fora: Tel: +55 (32) 3228-9000